

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	10
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1. **TITLE:** Transformation Programme - Leisure Review Procurement Plan

2. **SERVICE AREA:** Environment, Culture & Communities

3. **PURPOSE OF DECISION**

To agree the procurement plan for the market testing and potential outsourcing of Bracknell Leisure Centre, Coral Reef and Downshire Golf Complex.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Procurement Plan for the market testing and potential outsourcing of the three major leisure sites be approved.

7. **REASON FOR DECISION**

The Leisure review forms part of the Council's wider Transformation Programme and has been exploring the ways in which the savings target of £1m could be achieved. It has been identified that the outsourcing of these three major sites could result in a saving in the region of £650,000. The Plan Phase Gateway review held on 8 December 2016 saw members support the direction of travel to market test these sites, and also support the Heads of Terms upon which any agreement with a contractor will be based.

In line with the Contract Standing Orders it is required that procurement plans over the value of £400k require sign off by the Director and Executive Member. However, in light of the significant nature of this procurement the approval of The Executive is sought in respect of this procurement plan.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Various sourcing options were considered during the Analyse Phase of the review including retaining the service in-house and cessation of the services but the current proposal was the proposed way forward.

9. **PRINCIPAL GROUPS CONSULTED:** Elected Members
Staff
Customers

10. **DOCUMENT CONSIDERED:** Report of the Director of Environment, Culture & Communities

11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
15 February 2017	22 February 2017